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September 1, 2011

The Honorable Robert F. McDonnell
Governor of Virginia
Patrick Henry Building, 3rd Floor
1111 East Broad Street
Richmond, Virginia 23219

The Honorable Charles J. Colgan
Chair, Senate Finance Committee
General Assembly Building, 10th Floor
Richmond, Virginia 23219

The Honorable Lacey E. Putney
Chair, House Appropriations Committee
General Assembly Building, 9th Floor
Richmond, Virginia 23219

Dear Governor McDonnell, Senator Colgan and Delegate Putney:

I am pleased to submit the *Recommended Technology Investment Projects (RTIP) Report for 2011*, with recommended technology investment projects, including recommended priorities for funding such projects, due each September 1 as required by the *Code of Virginia § 2.2-2007 (A) (9).*
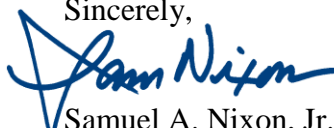
This year marks the ninth annual submission of the RTIP Report. In developing this year's report, only projects supported by a strong business case, based on established selection and ranking criteria, were considered as priorities for funding. Our selection and ranking criteria gave significant weight to the Commonwealth's strategic goals and objectives as established by the Governor, the Council on Virginia's Future, and the Commonwealth of Virginia Strategic Plan for Information Technology. The core recommendation to provide new or continued funding for 39 projects can be found in the accompanying report in *Appendix A – 2011 Major IT Projects Recommended for Funding (Approved for Planning)* and *Appendix B – 2011 Major IT Projects Recommended for Continued Funding (Active Projects).*

Fiscal Year 2011 saw major changes in oversight and governance structures brought about via the passage and signing into law of House Bill 1034 and Senate Bill 236. A new oversight and governance model, the Commonwealth Project Governance Assessment (CPGA) model, was implemented in January 2011. CPGA calls for the Project Management Division (PMD) to analyze risk and complexity over the life of a project and apply the appropriate levels of governance and oversight as the project progresses. In addition to revising portfolio processes and reporting, oversight and governance is being expanded to include program management in support of the HIT/MITA Program. New infrastructure that is being implemented by the Commonwealth Infrastructure Agreement in support of the HIT/MITA program will facilitate web-based one-stop portals to improve service delivery to our citizens.

Moving forward, top priority will continue to be given to systems or projects in the CTP that will generate better service, save dollars or generate revenue.

I welcome any assistance that the Governor and General Assembly can provide to ensure the RTIP Report remains a valuable reference for Commonwealth IT investment decisions.

Sincerely,

Samuel A. Nixon, Jr.

Enclosure
c: The Honorable James D. Duffey, Secretary of Technology